

HONDA Y-E-S AWARD

HONDA YOUNG ENGINEER AND SCIENTIST'S AWARD IN BANGLADESH - 2024

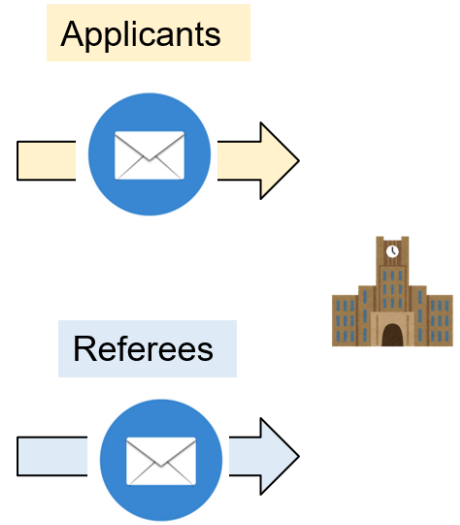
Application Procedure

【How to Apply】

You are required to **email** the following documents to the university's director of student welfare (DSW). Please make sure that you have prepared all the documents before emailing your application documents.

You don't need to submit the original.

No.	Required documents	File format
1	Application Form (AF) with Face Photo *Prescribed form	EXCEL
2	①Academic transcript of the university ②Certificate of extracurricular activities (if any) *Put them into ONE PDF file in the order of ① followed by ②	PDF
3	Recommendation Letter (RL) *Prescribed form	EXCEL



【Applicants' email subject: Y-E-S Award_ Application Form_ Applicant's Name

【Referees' email subject : Y-E-S Award_ Recommendation Letter_ Applicant's Name
(*Applicant's Name in capital letters, first name → last name)

*Prescribed form can be downloaded from Bangladesh Honda Private Limited Website (www.bd honda.com), please read the application flow on the next page.

【Email Application flow】

●For Applicants

1. Download the prescribed forms from Bangladesh Honda Private Limited Website (www.bdhonda.com)

Please access the Bangladesh Honda Private Limited Website (www.bdhonda.com), then download the prescribed form (AF) to be filled in.

2. Prepare the required documents

【Excel】 (Prescribed form)

Complete your application (AF) by filling out the necessary information.

The title of EXCEL file: Change “Applicant's Name” to **your name** (Capital Letters).

AF: “(**Applicant's Name**) _APPLICATION FORM”

【PDF】

Prepare the required documents

①Academic transcript of the university & ②Certificate of extracurricular activities (if any)

*Put them into **ONE PDF file** in the order of ① followed by ②.

3. Email the application documents

- Applicants’ email subject: **Y-E-S Award_ Application Form_ Applicant's Name**

Submit the application documents directly to your university's director of student welfare (DSW) via email attachment.

●For Referees

1. Download the prescribed forms from Bangladesh Honda Private Limited Website (www.bdhonda.com)

Please access the Bangladesh Honda Private Limited Website (www.bdhonda.com), then download the prescribed form (RL) to be filled in.

2. Prepare the required documents

【Excel】 (Prescribed form)

Complete the application (RL) by filling out the necessary information.

The title of EXCEL file: Change “Applicant's Name” to the Applicant’s name (Capital Letters).

RL: “(**Applicant's Name**) _RECOMMENDATION LETTER”

3. Email the application documents

- Referees’ email subject: **Y-E-S Award_ Recommendation Letter_ Applicant's Name**

Submit the application documents directly to your university's director of student welfare (DSW) via email attachment.

【How to fill in the application form & Recommendation Letter】

- Read each question carefully and enter the information in the blue blank space provided.
- Leave the application No. blank (yellow area) as it will be entered by the University.
- In the AF, you can paste your face photo and electronic signature on a separate sheet, which will automatically be reflected in the designated areas on the AF sheet. Please be careful where you affix them.
- In the RL, by pasting the electronic signature on a separate sheet, it will automatically be reflected in the designated area on the RL sheet. Please be careful where you affix it.
- Once the document is complete, please ensure that you save the final version and submit it to the University.

【How to paste face photo on the AF sheet】 *Please paste your electronic signature in the same way.

- ① Because of the lock, it is not possible to paste your face photo directly on the AF sheet.
- ① Select and click on the “Face Photo” sheet as shown in the image.
- ② On the Face photo sheet, there is a frame (in blue) where you can paste your photo.
- ③ Paste your photo in the frame (blue area) on the photo sheet.
- ④ As soon as the photo is pasted, the AF sheet will be automatically pasted with the photo in the face photo area.
- ⑤ Please make sure that the AF sheet reflects your photo.

A. PERSONAL INFORMATION
*Your name must match the name shown in your Academic Transcript
 *If you are selected as an awardee, your name on the award certificate will be written exactly as shown.

1) NAME IN ALPHABET (CAPITAL LETTERS)	
FIRST NAME <small>(Capital Letters)</small>	
SURNAME <small>(Capital Letters)</small>	
2) DATE OF BIRTH <small>(Day/Month/Year)</small>	/ /
3) GENDER <small>(Female / Male)</small>	
4) NAME OF UNIVERSITY	
5) GRADE	

th Semester Student		<small>4 Please paste your photo data on the "Face Photo" sheet. It is on a separate sheet.</small>
ID AREA OF STUDY		
1	8) E-MAIL	


AF
Face Photo
Signature of Applicant

Please paste your photo taken within the past 6 months in the box below.

②

>
AF
Face Photo
Signature of App

Please paste your photo taken within the past 6 months in the box below.



③

>
AF
Face Photo
Signature of Applicant

1) NAME IN ALPHABET (CAPITAL LETTERS)	
FIRST NAME <small>(Capital Letters)</small>	
SURNAME <small>(Capital Letters)</small>	
2) DATE OF BIRTH <small>(Day/Month/Year)</small>	/ /
3) GENDER <small>(Female / Male)</small>	
4) NAME OF UNIVERSITY	
5) GRADE <small>(6th / 7th / 8th)</small>	th Semester Student
6) YOUR MAIL	A OF STUDY

>
AF
Face Photo
Signature of Applicant
+